

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING AGENDA

April 18, 2023 @ 6:30 PM
Conference Room – C117

FUTURE MEETINGS

May 17, 2023– 6:30 pm	Board Meeting
June 15, 2023 – 6:30 pm	Board Meeting

Meeting called to order at 6:31 pm with Board President Dean presiding.

PLEDGE OF ALLEGIANCE

Dr. Marcus Dean, President
Paul Cronk, Vice President
Faith Roeske, Board Member
Matt Hopkins, Board Member
Darice Mullen, Board Member
Susan Abbott, District Clerk

ADMINISTRATION:

Michael Dodge, Superintendent
Joseph Butler, Business Manager
Chelsey Aylor, PreK–6 Principal
Eric Talbot, 7–12 Principal
Betsy Hardy, Director of Technology – Absent
Carol McCarville, Director of Special Education – Absent

Also in attendance: Robin Cool, Ralph Kerr, Sarah Trumpp, Sara Hatch, Tim Voss, Jen Austin, Sara Haggerty, Jodi Brown, Brian Reitnour, Desi Lyman, Jeremiah Strickland and Taylor Washburn

1. PRELIMINARY MATTERS/PUBLIC COMMENT

- 1.1 Mrs. Sara Hatch spoke regarding her concerns with the proposed changes to the ag room in the upcoming capital project.
- 1.2 Mr. Ralph Kerr spoke regarding concerns he has with the content of a book that is being used as part of the curriculum in a high school English class.

2. PROGRAMS/PRESENTATIONS:

- 2.1 Miss Haggerty discussed the upcoming trip to Buffalo for an FFA competition. Miss Haggerty shared that 5 students will be participating in various competitions on May 18th & 19th.

3. DISCUSSION/WORK SESSION:

3.1 Review Administrators' Reports:

Mrs. Aylor, PK-6 Principal

- Mrs. Aylor spoke about the April PK-6 letter that she sent home to parents.
- Mrs. Aylor shared that State testing starts tomorrow. Mrs. Aylor stated that next year the test will be computer based.
- Mrs. Aylor talked about the training that the lunch monitors attended on April 12th.

Mr. Talbot, 7-12 Principal

- Mr. Talbot shared that the Spring sports are off to a great start.
- Mr. Talbot talked about the Varsity Boys Soccer team being honored by Senator Borrello and Assemblyman Giglio at a small assembly on April 12th.
- Mr. Talbot shared that Miss Brown, Miss Haggerty, Miss Lyman and the Administrative Team provided grilled cheese sandwiches to the students between classes on April 12th in honor of National Grilled Cheese Day.
- Mr. Talbot stated that the Social Studies team will meet with BOCES representatives to finish up the application for the Seal of Civic Readiness which will hopefully start with the 2024 seniors.
- Mr. Talbot shared that the National Honor Society induction ceremony will take place on April 28th.

Mrs. Hardy, Director of Technology

- Mrs. Hardy was absent from the meeting.

Mrs. McCarville, Director of Special Education

- Mrs. McCarville was absent from the meeting but Mr. Dodge gave an update on the CSE Dept.
- Mr. Dodge shared that Mrs. McCarville has received approval for an extended school year program, for special education students who qualify, to be held here at Fillmore this summer.

3.2 Superintendent's Report: Mr. Dodge

- Mr. Dodge discussed revisiting all systems at the end of the year including the NHS selection process. Mr. Dodge then asked Mr. Talbot to recap this year's process.
- Mr. Dodge shared that his daughter is graduating on the same night that Fillmore students are graduating. Mr. Dodge shared that he will be working to come up with who will cover for him at graduation.
- Mr. Dodge stated that the video about the upcoming capital project has been uploaded to the website and that the mailer was going out this week.
- Mr. Dodge shared that the budget hearing will be on May 9th at 5:30 pm in the auditorium.

3.3 Work Session

- Mr. Talbot shared that he is reviewing the Code of Conduct/Cell Phone policy with Erie 1 BOCES. Mr. Talbot stated that in the start of the 23-24 school year there will be a change to the cell phone policy.
- Mr. Dodge talked about the Educational Resources Guidelines that were developed 6 years ago and emailed to all staff. Mr. Dodge shared that the Board will review the guidance at the next meeting to make sure it is matching our current practice.
- Mr. Butler gave a recap of the upcoming budget
- Mr. Butler discussed the Tax Levy and explained why 0% would not be a good idea.

3.4 Board Dialog - NONE**4. BUSINESS/FINANCE:****4.1 Business Administrator's Report**

- Mr. Butler shared the Monthly Financial Summary.
- Mr. Butler reviewed the Board Monthly Report.
- Mr. Butler talked about the Corrective Action Plans for the Independent and Extra-classroom Activity Fund Audits.
- Mr. Butler shared the Management Letter with the suggested improvements on it.

4.2 Motion M. Hopkins, second P. Cronk to accept the Treasurer's Reports.

5 - Aye 0 - Nay Motion Carried

5. EXECUTIVE SESSION:**5.1 Motion by D. Mullen, seconded by F. Roeske for the board to enter into Executive Session at 7:45 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.**

5 - Aye 0 - Nay Motion Carried

5.2 Motion by M. Hopkins, seconded by P. Cronk for the board to move out of Executive Session at 10:02 pm and regular meeting resumed.

5 - Aye 0 - Nay Motion Carried

6. OTHER ITEMS: The next regular meeting will be held on May 17, 2023 at 6:30 pm.**7. CONSENT VOTE:****7.1 The Board of Education accepts and approves of:****7.1.1 The Board of Education accepts the correction to the Board Meeting Minutes from March 15, 2023. The resolution in item 9.2 was correct on the agenda but was worded wrong on the draft of the minutes. The resolution on the minutes should have read:**

9.2 The following resolution was offered by M. Hopkins, who moved its adoption, and seconded by P. Cronk, to wit:

WHEREAS, the Fillmore Central School District, in an effort to improve its educational facilities, has initiated a Capital Project; and

WHEREAS, on March 15, 2023, the Fillmore Central School District Board of Education took action to proceed with said project; and

WHEREAS, the project estimate for the new 3,500 square foot addition as well as numerous alterations ranging from parking lot improvements, playground upgrades, and improvements, renovations and upgrades to several systems to the school including but not limited to building envelope restoration, athletic facilities improvements, various classroom and office renovations, mechanical, electrical, plumbing, technology and security system upgrades and to the Bus Garage including but not limited to fuel tank replacement, security enhancements, masonry reconstruction and electrical system upgrades with a total project cost not to exceed \$23,070,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Fillmore Central School District will serve as the Lead Agency in the SEQR review for the proposed 2023 Capital Project for the Fillmore Central School District.

- 7.1.2 The Board of Education accepts and approves of the corrected Board Meeting Minutes of March 15, 2023 meetings.
- 7.1.3 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from March 16, 2023 to April 18, 2023, the BOE hereby approves said recommendations.

7.1.4 Resignations

NAME	POSITION	EFFECTIVE DATE
Hayle Souter	Teacher Aide	3/31/23
Nathan Tucker	Weight Room Proctor	3/17/23
Shelby Tucker	Special Education/Social Studies Teacher	3/31/23

- 7.1.5 Approve the following transportation requests during the 2023-24 school year. This approval is contingent upon meeting the requirements of law and regulations of the NYS Commissioner of Education.

To Houghton Academy

- Juniper Babbitt (child of Jeff and Angela Babbitt)
- Elijah Bate (Child of Juliet Bate)

- 7.1.6 The Superintendent recommends the Board of Education approve the overnight trip for the Fillmore FFA to the NYS FFA Competition on May 18th – 19th in Buffalo. Lodging and transportation are funded by the FFA.

7.1.7 FMLA Leave

NAME	POSITION	APPROXIMATE DATES
Carrie Hinz	Nurse	6/7/23 to 10/23

Motion by M. Hopkins

Seconded by F. Roeske

5 - Aye 0 - Nay Motion Carried

8. OLD BUSINESS - NONE**9. NEW BUSINESS**

- 9.1 Motion by D. Mullen, second by P. Cronk to approve the proposed 2023-2024 school budget for Fillmore Central School District in the amount of \$18,325,956.

5 - Aye 0 - Nay Motion Carried

- 9.2 Motion made by F. Roeske and seconded by M. Hopkins to present the following proposition to the voters of the district on voting day May 16, 2023

RESOLVED that the Board of Education of Fillmore Central School District, Fillmore, New York, Allegany County be authorized and directed to purchase one (1) 2024 Blue Bird Vision 3011 65 passenger school bus, one (1) 2023 Blue Bird Micro Bird G5 30 passenger school bus, and one (1) Chevrolet Suburban, and expend therefore a sum not exceeding \$355,906 which said sum of \$355,906, or so much thereof as may be necessary, shall be raised by tax on the taxable property of the School District to be collected in annual installments, and to issue obligations of the District therefore in accordance with Education Law and Local Finance Law.

5 - Aye 0 - Nay Motion Carried

- 9.3 CAPITAL RESERVE FUND RESOLUTION FOR PURCHASE OF TRANSPORTATION VEHICLES

The following resolution was offered by P. Cronk, who moved its adoption, and seconded by D. Mullen, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has previously established a Capital Reserve Fund for the Purchase of Transportation Vehicles, and

WHEREAS, the Board of Education now wishes to adopt a resolution authorizing the withdrawal and use of One Hundred Thousand Dollars (\$100,000.00) from such Capital Reserve Fund for the purchase of one (1) 2024 Blue Bird Vision 3011 65 passenger school bus, one (1) 2023 Blue Bird Micro Bird G5 30 passenger school bus, and one (1) Chevrolet Suburban in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the withdrawal and use of One Hundred Thousand Dollars (\$100,000.00) from the Capital Reserve Fund for the Purchase of Transportation Vehicles is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the Chief Fiscal Officer of the School District is hereby authorized and directed to withdraw and use up to One Hundred Thousand Dollars (\$100,000.00) from funds already deposited into such Capital Reserve Fund for the Purchase of Transportation Vehicles.
3. That the withdrawal and use of up to One Hundred Thousand Dollars (\$100,000.00) from such Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting - Yes
Paul Cronk, Vice President	voting - Yes
Faith Roeske, Board Member	voting - Yes
Matt Hopkins, Board Member	voting - Yes
Darice Mullen, Board Member	voting - Yes

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

- 9.4 Motion made by D. Mullen and seconded by F. Roeske to adopt the 2023-2024 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget.

5 - Aye 0 - Nay Motion Carried

- 9.5 Be it resolved that, the Fillmore Central School District Board of Education casts its vote for the three vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 18, 2023 as follows:

CAST ONE VOTE FOR EACH VACANCY

Area 1 – Vacancy – 3 year term

Monica Acomb
1889 State Route 248A
Whitesville, NY 14897

 X

Area 4 – Vacancy – 3 year term

Candace Clemens
3523 Fortune Drive
Allegany, NY 14706

 X

Area 8 – Vacancy – 3 year term

Danielle O'Connor
2706 NY-394
Ashville, NY 14710

 X

Motion by M. Hopkins Seconded by P. Cronk

5 - Aye 0 - Nay Motion Carried

- 9.6 Motion by P. Cronk, second by D. Mullen to approve the contract between Fillmore Central School and Candy Hodnett to provide physical therapy services for our students from 07/1/2023 – 08/31/2023 at a rate of \$65 per individual, 30-minute session.

5 - Aye 0 - Nay Motion Carried

- 9.7 Motion by M. Hopkins, second by F. Roeske to approve the Corrective Action Plans (Independent Audit and Extra-Classroom Audit) for 2021-2022.

5 - Aye 0 - Nay Motion Carried

10. EXECUTIVE SESSION – NONE

11. PERSONNEL

- 11.1 Motion by D. Mullen, second by P. Cronk to approve the following Non-Instructional Substitute Appointments for 2022-2023 school year:

NAME	POSITION	EFFECTIVE DATE
Brennan Cahill*	Food Service	4/19/23
Rachel Doezeema*	Teacher Aide/Monitor	4/19/23
Tamika Hinckley*	Cleaner	4/19/23
Natalie Irlbacher**	Cleaner	4/19/23
Jen Ricketts Swales*	Counselor	4/19/23

* Individuals listed are fingerprinted and have full clearance for employment.

**Waiting on fingerprint clearance.

5 - Aye 0 - Nay Motion Carried

- 11.2 Motion by F. Roeske, second by P. Cronk to approve the following Coaching Appointments for 2023:

SPORT		LEVEL	NAME
ARCHERY	Volunteer		Tustin Swift
BASEBALL	Volunteer	Boys - Varsity	Kaiden Bowers
BASEBALL	Volunteer	Boys – Modified	Andrew Weigman

5 - Aye 0 - Nay Motion Carried

- 11.3 Upon the recommendation of the Superintendent and on motion of M. Hopkins and seconded by F. Roeske, Corrie Buckley, who holds a Professional Certificate in Elementary Education, is hereby appointed to the position of Teacher on Special Assignment – Instructional Support Services for Curriculum. Following approval this position will begin on July 1, 2023 and continue until June 30, 2024 unless extended by written agreement.

5 - Aye 0 - Nay Motion Carried

- 11.4 Motion by D. Mullen, second by P. Cronk to approve the following resolution:

BE IT RESOLVED, that the Fillmore Central School District establishes the following Standard Work Day by Position:

Monitors – 6 ½ hrs per day

Director of Transportation – 8 hrs per day

Microcomputer Technician – 7 ½ hrs per day

5 - Aye 0 - Nay Motion Carried

- 11.5 Upon the recommendation of the Superintendent and on motion of M. Hopkins and seconded by F. Roeske, Melissa Washburn, who holds a Professional Certificate in Special Education, is hereby appointed to the position of Teacher on Special Assignment – CSE Chair. Following approval this position will begin on July 1, 2023 and continue until June 30, 2024 unless extended by written agreement.

5 - Aye 0 - Nay Motion Carried

- 11.6 Upon the recommendation of the Superintendent and on motion of P. Cronk and seconded by D. Mullen, Julia Fowler, who will hold an Initial Certificate in Elementary/Childhood Education, is hereby appointed to the tenure position of Elementary Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

5 - Aye 0 - Nay Motion Carried

- 11.7 Upon the recommendation of the Superintendent and on motion of F. Roeske and seconded by P. Cronk, Megan Lewandowski, who will hold an Initial Certificate in Elementary/Childhood Education, is hereby appointed to the tenure position of

Elementary Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

5 - Aye 0 - Nay Motion Carried

- 11.8 Upon the recommendation of the Superintendent and on motion of M. Hopkins and seconded by D. Mullen, Joey Pastorius, who will hold a Professional Certificate in Elementary/Childhood Education, is hereby appointed to the tenure position of Elementary Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

5 - Aye 0 - Nay Motion Carried

- 11.9 Motion by D. Mullen, second by P. Cronk to approve the following Non-Instructional Appointment:

NAME	POSITION	START DATE
Thomasina Wiltsey	Teacher Aide	8/28/23

* Individual listed is fingerprinted and has full clearance for employment.

5 - Aye 0 - Nay Motion Carried

- 11.10 Upon the recommendation of the Superintendent and on motion of D. Mullen and seconded by M. Hopkins, Katlyn Guild, who holds an Initial Certificate in Social Studies and is working towards her masters in B-12 Literacy, is hereby appointed to the tenure position of 7-12 Literacy Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

5 - Aye 0 - Nay Motion Carried

- 11.11 Upon the recommendation of the Superintendent and on motion of P. Cronk and seconded by M. Hopkins, Mason Kelley, who holds an Initial Certificate in Social Studies 7-12, is hereby appointed to the tenure position of 7-12 Social Studies Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution his tenure period will begin on August 1, 2023 and continue until August 1, 2027.

5 - Aye 0 - Nay Motion Carried

12. ADJOURNMENT

Motion F. Roeske, second D. Mullen for the board to adjourn the meeting at 10:18 PM.

5 - Aye 0 - Nay Motion Carried

13. IMPORTANT DATES/INFORMATION

- NHS Induction Ceremony – April 28th at 1 pm
- Middle School Awards Assembly – May 5th at 8:45 am
- Early Dismissal at 12:30 pm – May 12th
- Prom – May 12th
- Wellness Fair/STEAM Night/Fine Arts Festival – May 16th from 6-7 pm